

# Application for employment



1 Title  If OTHER, please specify

First name(s)  Surname

2 Address (including postcode)

3 Daytime telephone number (include STD code)

Evening telephone number (include STD code)

National Insurance Number

4 Email address

5 Please state driving licences held (include any points on your licence and the reasons for them)

6 **Work History** (starting with the most recent first)

Employer	Position Held & Duties & Salary	Reason for Leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

6 **Work History Continued** (starting with the most recent first)

Employer	Position Held & Duties & Salary	Reason for leaving

7 **Education and Training** (starting with the most recent first)

School/College/University etc attended	Qualifications gained or course studied

8, Have you ever been convicted of a criminal offence? (Declaration subject to the Rehabilitation of Offenders Act 1974):  Yes  No  
(If Yes please give details).....  
.....  
.....

9, Are there any restrictions to your residence in the UK that might affect your right to take up employment in the UK?  Yes  No

10. If you are successful in your application would you require a work permit to work in the UK?  Yes  No

11. If offered this position will you continue to work in any other capacity? (give details):  
.....  
.....

12. Do you consider yourself disabled under the Disability Discrimination Act?  Yes  No

13. Do you require any particular arrangements for an interview?  Yes  No  
(Please give details).....  
.....

14. **Previous Employment References**

Name  Organisation

Address (including post code & telephone number)

Name  Organisation

Address (including postcode & telephone number)

15 **Additional Personal details.**

Applicants are requested to tick the relevant boxes below to enable the company to monitor its equal opportunity policy. Monitoring is recommended by the Codes of Practice for the elimination of racial discrimination and for the elimination of Discrimination on the grounds of sex and marital status. This information is used for no other purposes and will be treated as confidential.

Male  Female  Date of Birth. ..../...../.....

Ethnic Group:

White – British  White – Irish  White – Other

Mixed – White and Black Caribbean  Mixed – White and Black African

Mixed – White and Asian  Mixed – Other  Asian/Asian British – Indian

Asian/Asian British Pakistani  Asian/Asian British Bangladeshi

Other Asian Background  Black/Black British – Caribbean

Black/Black British – African  Black/Black British – Other

Chinese  Other (please specify)

16. **Recruitment Policy**

It is the company's policy to employ a diverse workforce of the best –qualified personnel And provide equal opportunity for the advancement of employees including promotion and training and not to discriminate against any person because of race, colour, national origin, sex, sexual orientation, religion, age, martial status or disability.

I authorise the company to obtain references to support this application once an offer has been made and accepted and release the company and referees from any liability caused by giving and receiving information.

Declaration: I confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statement may be sufficient cause for rejection or, if employed, dismissal.

Signature:

Print Name:

Date:

